



## MONTGOMERY COLLEGE GOVERNANCE

### Administrator Council

#### Meeting #7 Minutes

Wednesday, April 22, 2026

1:00pm to 3:00pm via Zoom

#### Attendance:

- Members Present: Arlene Blaylock, Vincent Briley, Ali Fadl (Secretary), Stacy Gustavson, Sophia Mason, Ginger Robinson, Suzette Spencer (Chair), Erik Swanson (Vice-Chair)
- Members Absent: Frank Trezza, Chantal Vilmar
- Proxies: Erik Swanson for Chantal Vilmar
- Presenters: Torey Powell, *Associate Senior Vice President for Advancement and Community Engagement*
- Liaisons: Clevette Ridguard, Yvette Taylor
- Guests: Donna Kinerney, Sepy Yousefi

#### Call to Order:

- The meeting was called to order by Chair Spencer at 1:05 PM
- Chair Spencer introduced new Council members, welcomed all guests, and reminded attendees of the governance meeting protocols.

#### Roll Call

- Chair Spencer conducted the roll call. Eight members and one proxy were present, and a quorum was reached.

#### Minutes & Agenda Approval:

- Chair Spencer requested a motion to review and approve the March 11, 2026 meeting minutes. Hearing no objections, the minutes were approved.

#### Guest Presentation 1- Collective Impact Institute at Montgomery College. *Torey Powell*

- Torey presented a PowerPoint entitled "Collective Impact Institute at Montgomery College".
- Highlights included: 1) Framework for the Collective Impact; 2) Alignment with the Strategic Plan; 3) Impact in Montgomery County; 4) Focus of the institute; 5) Where we are; 6) Expected impacts and outcomes.
- At the end of the presentation, Torey took questions in relating to the role of various College groups' involvement with the Institute, and early care and education.

**Chair's Report. *Suzette Spencer***

- Chair Spencer presented the Chair's Report. Highlights included: the Leading through Participation presentation by Paul Miller and Clevette Ridguard; feedback deadline on Policy 42005 Student Travel; Drug and Alcohol Abuse program information and drug free schools and communities; Equity Week; Drug Takeback Day; Accessibility in Action ADA Title II 2026-2027 deadlines; Take Your Child to Work Day; Inclusion by Design Summit; 3<sup>rd</sup> annual AAWCC-MC conference; commencement; Governance effectiveness open forum; and dates to remember
- Chair Spencer took questions in regards to the Data Rocks extension.

**Constituent Concerns. *Erik Swanson***

- No constituent concerns were brought forth.

**Old Business**

- FY26 Goals- Middle States Engagement: submit outline of departmental engagement to Suzette or give feedback to self-study. Deadline is May 26, 2026.
- Clevette gave suggestions how each unit can contribute.

**New Business**

- Administrative Roundtable- How can Administrators be more attentive and supportive to constituents. Define role of Administrator Council to increase effectiveness? Council should not be just a presentation forum; projects to be taken on; inter-departmental connection, collaboration and partnerships; importance of presentations on critical items.
- Governance Nominations and Elections review- Suzette shared procedural details for the election of new officers.

**Announcements & Updates**

- Benefits Update. Sophia gave an update regarding the Benefits Committee bi-annual review.

**Adjourn**

- Chair Spencer requested a motion to adjourn the meeting. Ginger moved to adjourn and Vincent seconded. The meeting was adjourned at 2:13PM

**Submitted by:**

Ali Fadl, Administrator Council Secretary