

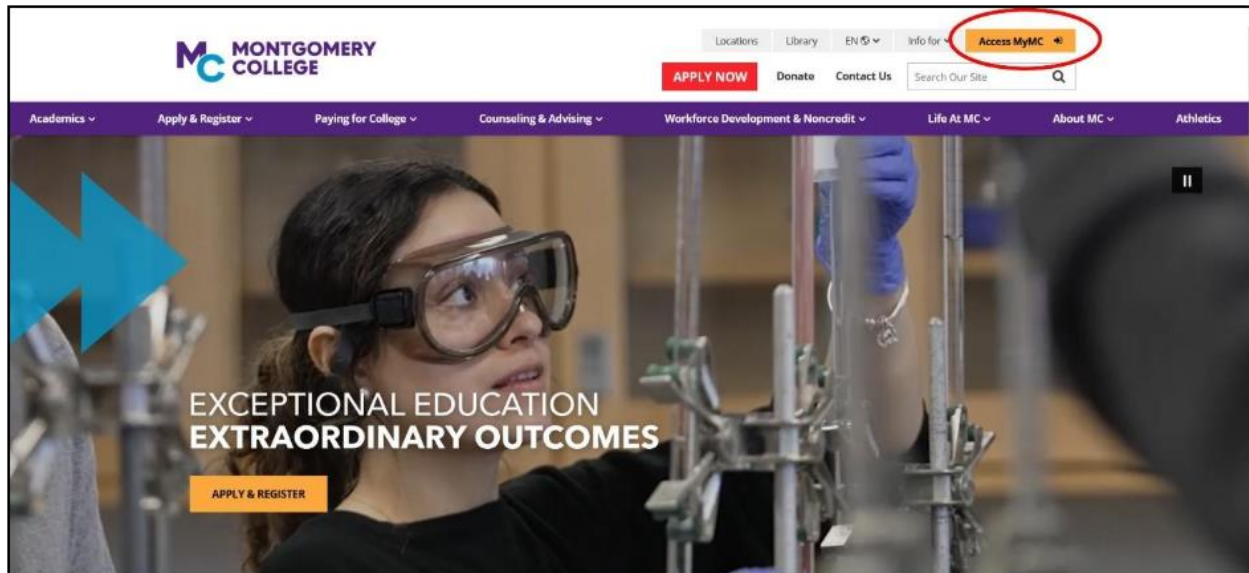
MyMC Account Management

Reset MyMC password

This document provides instructions for employees and students on how to **Reset your password using the Reset Password link**.

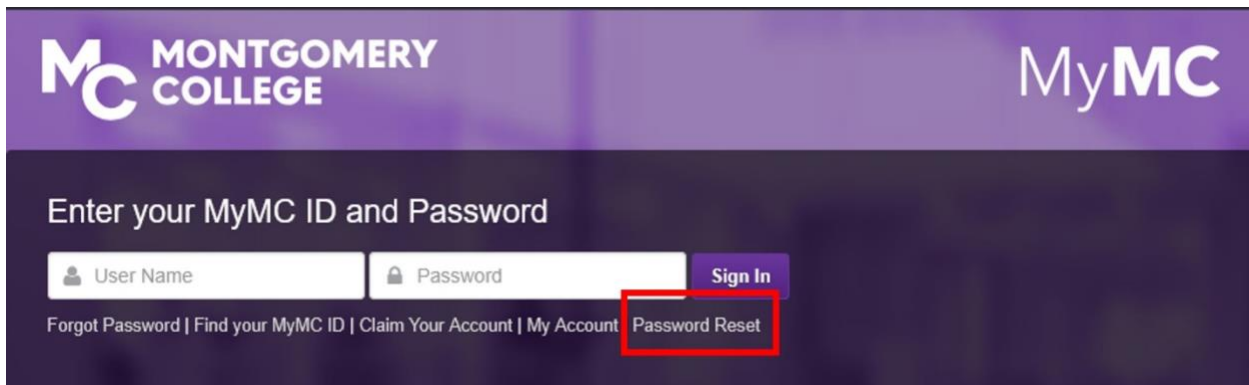
Step One

Go to the Montgomery College home page <https://www.montgomerycollege.edu>. Click on **Access MyMC** in the top right corner:



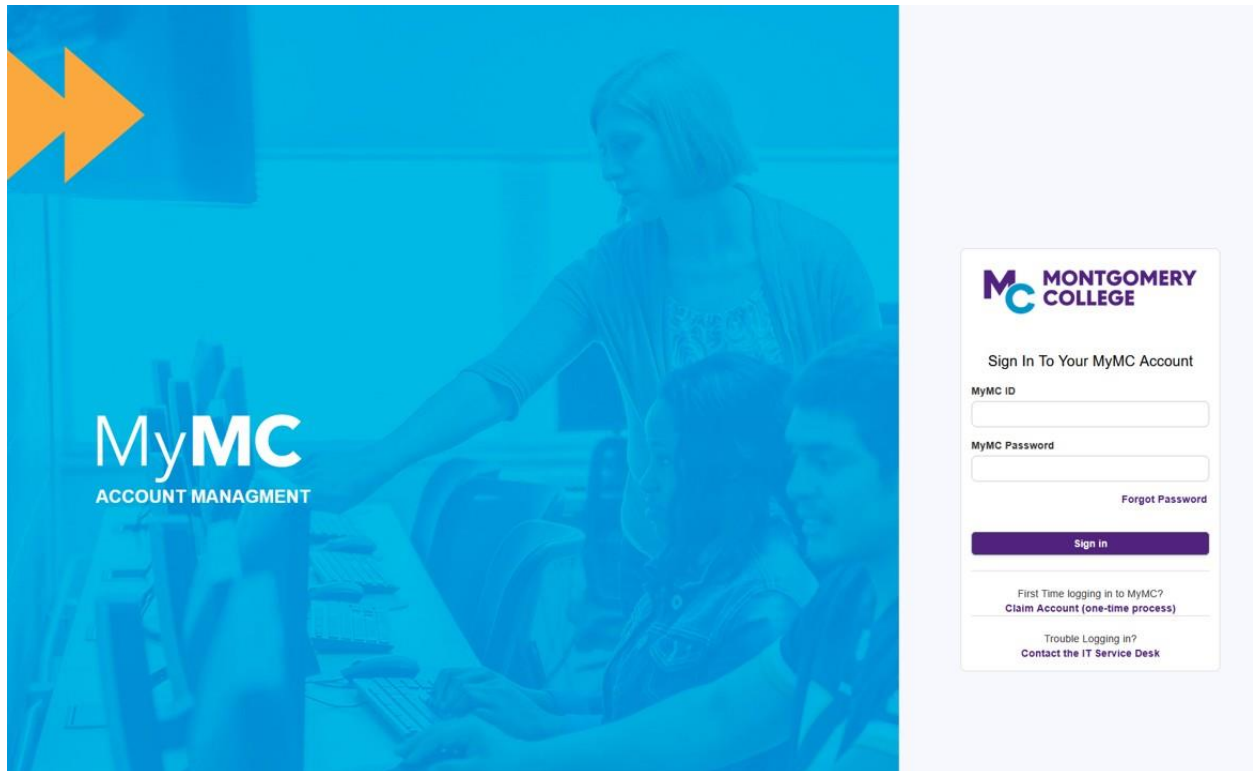
Step Two

Click on the Password Reset link:



Step Three

Enter your MyMC ID and password:



The image shows a login page for Montgomery College's MyMC system. On the left, there is a blue-tinted background image of students working at computers. Overlaid on this is the text "MyMC ACCOUNT MANAGEMENT" in white. A large orange arrow points from the left towards the login form. On the right, the login form is displayed on a light purple background. It features the Montgomery College logo at the top, followed by the heading "Sign In To Your MyMC Account". Below this are two input fields: "MyMC ID" and "MyMC Password". A "Forgot Password" link is positioned below the password field. A purple "Sign in" button is located below the links. At the bottom of the form, there are two additional options: "First Time logging in to MyMC? Claim Account (one-time process)" and "Trouble Logging in? Contact the IT Service Desk".

MyMC
ACCOUNT MANAGEMENT

MONTGOMERY COLLEGE

Sign In To Your MyMC Account

MyMC ID

MyMC Password

[Forgot Password](#)

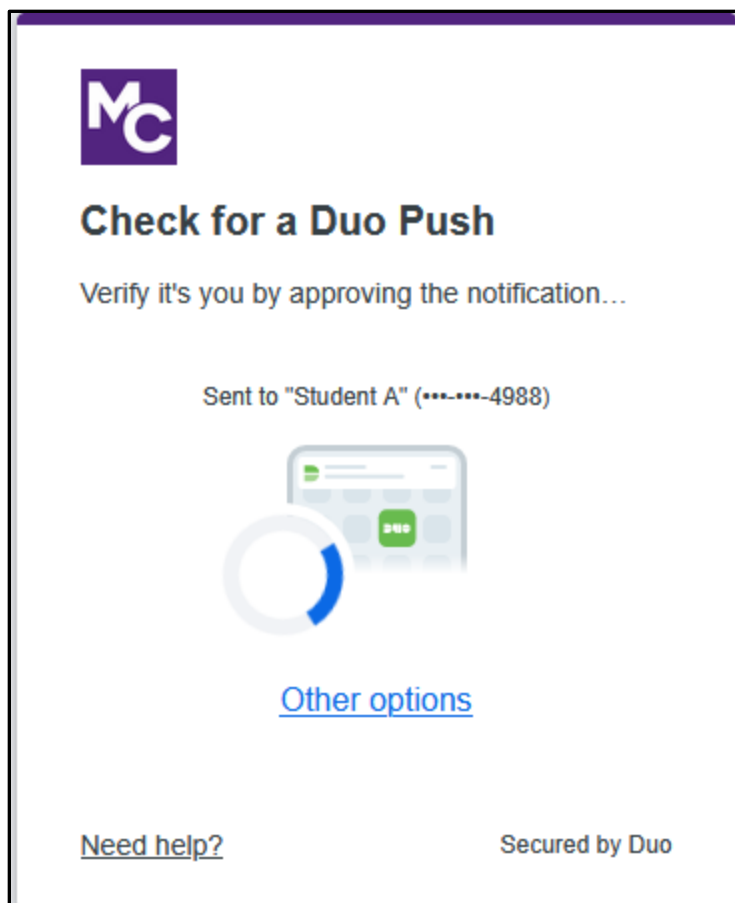
[Sign in](#)

[First Time logging in to MyMC?
Claim Account \(one-time process\)](#)

[Trouble Logging in?
Contact the IT Service Desk](#)

Step Four

Approve the Duo Push authentication request:



Step Five

Enter a new password. Click on **Reset Password:**

A screenshot of the "Reset Password" form within the Montgomery College system. The page has a header with the MC logo and a navigation sidebar on the left. The sidebar includes links for Home, My Profile, My Passwords (which is highlighted), My Security, My Login History, and Request Hub. The main content area is titled "My Passwords" and contains the "Reset Password" form. The form includes a heading "Reset Password" and a sub-heading "To ensure your account's security, the password must meet the defined requirements. You will be guided on the requirements in real-time as you type." Below this, there is a field for "Account(s):" with a dropdown menu showing "M". The form has two input fields: "Password *" and "Confirm Password *", both with masked characters and toggle icons. Below the input fields, there is a feedback section that says "Password strength: Strong" and "Fantastic! Your password is exceptional." with a green progress bar. At the bottom right of the form is a purple button labeled "Reset Password".

Step Six

Once the new password is entered and submitted, you will receive the Your password has been successfully reset prompt:

